# Processing Annual Data for Certification

Demeter Certification Trademark

**Licensee or applicant name:** Click here to enter text.

## Batches of Certified product made (if certifying wine please use Wine Batch Form instead of answering this question)

**Certification: D=Demeter, O=Organic, U=Uncertified, N= Not counted**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Product** | **Date Made\*** | **Ingredients** | **Amount used (same units)** | **Certification** | **Percentage** | **Cert Expiry** |
| Raisin Buns | 20/10/2020 | Flour  Water  Seasalt  Fresh yeast  Raisins  Butter | 600g  0  20  2  3  15 | D  N  N  U  O  O | 92.74%  0.00%  0.00%  0.31%  4.64%  2.32% | 31/07/2021  n/a  n/a  n/a  30/06/21  28/02/21 |
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**\*If batches are made on a regular basis using the same recipe and ingredients, then a date range may be used.**

## 2. Brought-in Demeter Produce

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| --- | --- | --- | --- | --- | --- |
| **Material** | **Amount carried over from previous reporting period** | **Amount brought-in during reporting period** | **Where did it come from?** | **Amount left at report close-off date** | **Refer to document number** |
| . | . | . | . | . | . |
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| . | . | . | . | . | . |

## 3. Produce dispatched

**3 (a) Finished produce to domestic customers (i.e. won’t be further processed) – continue on separate sheet if necessary**

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| --- | --- | --- | --- |
| **Who are your customers?**  **A. List large customers by name.**  **B. For small customers group by type** | **What types of produce did you send them?** | **Approx per cent of your turnover** | **Ref to**  **Doc number** |
| B. Farmers market customers, Newtown | Green and root vegetables | 35% | 44 |
| A. Green Distribs, Market St, Greenton | Strawberries | 5% | 45 |
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**3(b) Produce to export as Demeter or to Demeter processing – continue on separate sheet if necessary (include own processing)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Type** | **Packaging** | **Amount** | **Packer/exporter/**  **Processor** | **Destination** | **Date off farm** | **Refer to**  **Document**  **number** |
| . | . | . | . | . | . | . |
| . | . | . | . | . | . | . |
| . | . | . | . | . | . | . |
| . | . | . | . | . | . | . |

Produce packed off farm and or exported should be discussed with Demeter New Zealand beforehand

**3(c) Labelling and consumer information (complete the three panels below. (If YES, additional information is needed)**

|  |  |  |
| --- | --- | --- |
| **Have you used labels referring to Demeter or certified biodynamic during the year or propose to use them in future?** | **Have you supplied promotional material or product info during the year or propose to supply some in future?** | **Do you have info referring to Demeter or certified biodynamic on a website? Or do you propose to do so? (If proposing, supply draft text)** |
| YES or NO? Choose an item.  If YES I attach copies as document number . | YES or NO? Choose an item.  If YES, I attach it as doc number . | YES or NO? Choose an item.  If YES, at www Click here to enter text. |

## 4. Changes to the Processing Plan.

**(Ensure that you have gone through the Processing Plan template or Winery Report Template (as applicable) to confirm your information still accurately reflects your situation. Specific sections you have been asked to amend will be noted in your previous year’s renewal letter.)**

14(a) Are any changes needed to your Processing Plan / Winery Report Template? Choose an item.

If Yes, please attach a copy with Track Changes marked to this report.

14(b) Are you the non-owner manager of the property described in this report? Choose an item.

If Yes, please provide documentary evidence that you have the owner’s authority to meet your Demeter obligations.